

South Portland Teen Center at Redbank Community Center

2018-2019 School year

The Teen Center is a facility for Middle School and High School Students (grades 6-12) who live in South Portland and/or attend school in South Portland. All students who want to have access to the Teen Center must fill out this packet and have all sections signed by a parent/guardian. The South Portland Teen Center's mission is to provide a comfortable, safe and fun environment for teens. As such, each teen is held responsible for their behavior, where people and property are the first priority. Respect for the Redbank Community Center facility, other teen participants and program staff/volunteers is required of everyone.

Our Objective:

To provide Middle School and High School aged students with a fun, safe place to spend their after school hours in an environment that is free of violence and intimidation, encouraging the development of social and emotional growth among its teen members.

LOCATION

Redbank Community Center
95 MacArthur Circle West, South Portland

SCHOOL YEAR HOURS

HOURS OF OPERATION:

September 10th – last day June 14th, 2019
Monday – Friday 2:30pm – 5:30pm.

HOURS OF OPERATION DURING SCHOOL VACATIONS:

Oct 5th, Nov 21st, 23rd, Dec 26th – 28th, Feb 19th – 22nd, Apr 12th, 16th – 19th
Open 12:00pm – 5:00pm
Schedule is subject to change at any time.

The Teen Center is closed on all holidays listed on the 2018/2019 South Portland School Calendar. The Teen Center is not open on school snow days, unless otherwise specified. Summer hours will be available in May 2019.

Please note: The Teen Center is a free drop-in program. Participants can sign themselves out each day. We do not accept responsibility for your child once he/she has left the Redbank Community Center building.

For questions or concerns regarding the Teen Center, please contact:

Jordan Keller, Teen Center Coordinator
207-347-4145

jkeller@southportland.org

Please bring the attached paperwork with you on your first visit!

Code of Conduct

Participant and a Parent/Guardian must read, sign and return this packet prior to participating at the South Portland Teen Center.

At the South Portland Teen Center, we strongly believe in the development of all participants. Whether it is through team-building activities, educational field-trips, simple dialogue, friendly competition, or just hanging out with peers; one of our goals remains constant, which is, to see our participants be positively involved within the community around them. In order to promote safety and responsibility, we ask that all South Portland Teen Center participants read and sign the following Code of Conduct, which includes:

1. Physical contact with another person in an aggressive or threatening manner. This includes, but is not limited to, Teen Center Staff, Redbank Staff, Park and Recreation Employees, patrons of the facility, and other student's/peer participants.
2. Theft or behavior that results in the destruction of property of others. This includes not showing respect for the property within the Redbank Gym and around the facility (i.e. littering after eating). *Note: Any equipment deliberately broken by an individual will be paid for by that individual at replacement cost. The South Portland Teen Center is not responsible for any lost or stolen items. We recommend that participants avoid bringing valuable items such as MP3 players, cell phones and other personal electronics, as well as large amounts of cash.*
3. Carrying or concealing any weapons, devices, or objects that are intended to be used as a weapon or appear to be a weapon.
4. Possessing, selling, and/or using illegal substances, tobacco or alcohol products, or any other drug paraphernalia or coming to the Teen Center under the influence of such substances. Smoking on or around the Redbank Gym and Teen Center facility (parking lots, park area, etc.).
5. Harassment, bullying and/or intimidation by words, gestures, body language, etc. Disrespect of self, other, or staff. All participants of the Teen Center shall show respect towards all people within the Teen Center and throughout the facility.
6. Any demonstration of sexual activity or sexual contact with another person.
7. Offensive or vulgar language and the use of profanity. This includes the lyrics of songs, when participants use speakers to listen to music.
8. Unacceptable attire: clothing that is too revealing; advertises drugs, alcohol, has obscenities or vulgarity on it. Displays symbols, pictures or words which in any way are determined to be in conflict with Teen Center's expectations.
9. All individuals must leave the building at the scheduled closing time, unless you are *immediately* going to another supervised activity within the building, such as basketball practice. **If you do not leave at the scheduled closing time you will lose the right to use the facility.**
10. Students must sign in upon arrival, and sign out when leaving. Students may not leave the teen center or building and return in the same day.
11. Use of the facility and this program is for South Portland residents **ONLY**.
12. Participants must have a completed Code of Conduct packet on file, signed by a parent or guardian before using teen center. Code of Conduct packets will need to be completed each year, at the start of school, to ensure we have accurate information on file.

If participants choose to violate the Code of Conduct, the participant's parent(s) or guardian(s) may be contacted by Teen Center staff and the participant will be sent home. Participants must understand that attending the South Portland Teen Center is a privilege, and that if they choose to display conduct that is inappropriate, they will lose privileges. Overall, our goal is to keep the Teen Center a safe place for all of our participants and staff.

I have read and fully understand the Conduct Code and will abide by the Teen Center rules. If I damage equipment I understand I am responsible for paying for the damaged equipment or supplies. I am aware that if I fail to abide by the rules I will be suspended from using the Teen Center.

Printed Name of Participant

Student Signature

Date

Printed Name of Parent/Guardian

Parent/Guardian Signature

Date

Participant's Information

Participant's Full Name: _____ **Date of Birth:** _____ **Grade:** _____
Home Address: _____ **Circle One: Male** **Female**

School: _____
Email: _____ **Cell Phone:** _____

Parent/Guardian's Name: _____ **Relation:** _____
Cell Phone: _____ **Work Phone:** _____ **Home Phone:** _____
E-Mail: _____

Parent/Guardian's Name: _____ **Relation:** _____
Cell Phone: _____ **Work Phone:** _____ **Home Phone:** _____
E-Mail: _____

Emergency Contact (please provide a contact in case of an emergency and a parent cannot be reached)

Emergency Contact's Name: _____ **Relation:** _____
Home Phone: _____ **Cell Phone:** _____

Medical Information

(This information is strictly confidential and will be kept on file)

Please list any allergies to food, bees, medications, etc.:

Please list any physical conditions, injuries, illnesses or disabilities that might limit your child's participation in any activities:

Please explain any emotional or behavioral conditions that might limit your child's participation in any activities:

Please list all current medications (prescription and over-the-counter):

In case of emergency, I hereby give permission for the above-named child to be transported to the nearest emergency facility and authorize licensed emergency or hospital-based health practitioners to evaluate my child and administer such treatment as is medically necessary. I understand that the center staff will make every effort to notify me as soon as possible in the event of an accident or emergency.

Parent/Guardian Signature: _____ **Date:** _____

Parent/Guardian Authorization

I give my permission for the center staff to contact the school system, including my child's teacher(s) or guidance counselor, in regards to my child: Yes No

I give my permission for the Center to publish my student's name and/or photograph in the newspaper or other publications: Yes No

I give my permission for the Teen Center to transport my child, via school bus, during program times and on regular off-site trips that may occur during different times than the Teen Center's regular hours of operation: Yes No

PARTICIPANT RELEASE WAIVER AGREEMENT
Participant Release/Assumption of Risk
Agreement/Agreement to Indemnify & Hold Harmless

Each person signing below understands that participation in the City of South Portland ("City") program, activity and/or special event can involve the risk of damage and injury, including serious injury, to both people and property. Each person signing below understands and agrees that the City, its agents, officers and employees, accept no responsibility, and will not be liable, for any injury, harm or damage to his/her person or property (including, but not limited to, injury, harm or damage caused by negligence of the City, its agents, officers or employees) occurring during or arising out of participation in any City program, activity and/or special event. To the fullest extent permitted by law, each person signing below agrees to assume all risk of injury, harm or damage to his/her person or property arising during or in connection with said City program, activity and/or special event. Each person signing below hereby releases and agrees to indemnify and hold harmless the City, its agents, officers and employees, from any and all liability, actions, damages and claims of any kind and nature whatsoever for any injury, harm or damage to his/her person or property (including, but not limited to, injury, harm or damage caused by negligence of the City, its agents, officers or employees) that may arise or occur during or in connection with said program, activity and/or special event.

I do hereby grant and give these groups the right to use my or my child(s) photograph or image with or without my or my child's name, both singly and in conjunction with other persons or objects and presentations, advertising, publicity, and promotion relating thereto.

I confirm that all of the above information is correct and that I have granted permission as stated. I give my permission for the above-named child to be at the South Portland Teen center when it is open and/or participate in center-sponsored events on or off-site. While it is the intent of the center to provide supervised activities, I realize that there is a reasonable opportunity for accidents to occur and I release the South Portland Teen Center, its staff and the City of South Portland from liability if my child is injured while at the South Portland Teen Center or participating in events and trips sponsored by the Teen Center.

Parent/Guardian Signature: _____ **Date:** _____

I agree to participate in Teen Center activities; both at the Redbank Gym and off-site, in a safe and respectful manner, and abide by the South Portland Teen Center's community expectations (outlined under the Code of Conduct). In addition, I agree to follow all rules and guidelines outlined in the Code of Conduct and understand that, if I don't, my continued participation in center activities could be limited or revoked.

Participant's Signature: _____ **Date:** _____

